



**CITY OF VERONA**

**FINANCE COMMITTEE**  
**MONDAY, MAY 11, 2020 – 5:00 P.M.**  
**VERONA CITY CENTER**  
**111 LINCOLN STREET**

**Due to the COVID-19 pandemic, the Verona Finance Committee will hold its meeting as a virtual meeting. The Finance Committee will not meet at City Hall, 111 Lincoln Street. Members of the Finance Committee and Staff will join the meeting by using Zoom Webinar, as described immediately below.**

**Members of the public can join the meeting using Zoom Webinar via a computer, tablet, or smartphone, or by calling into the meeting using phones, as described immediately below. Those requiring toll-free options are asked to contact City Hall for details prior to the meeting at [adam.sayre@ci.verona.wi.us](mailto:adam.sayre@ci.verona.wi.us) or 608-848-9941.**

**Join the meeting via computer, tablet, or smart phone:**

<https://zoom.us/j/93717862220>

Webinar ID: 937-1786-2220

**Join the meeting via phone by dialing:**

312-626-6799

Webinar ID: 937-1786-2220

The online meeting agenda and all support materials can be found at <https://www.ci.verona.wi.us/>. In addition to the public, all Finance Committee members and Staff will also be participating remotely. Anyone with questions prior to the meeting may contact the City at (608) 848-9941 or [adam.sayre@ci.verona.wi.us](mailto:adam.sayre@ci.verona.wi.us).

**AGENDA**

1. Call to order.
2. Roll call
3. Discussion and Possible Action re: Recommended Approval of the March 9, 2020 Finance Committee Minutes
4. Review of the 2021 Budget Calendar
5. Discussion and Possible Action re: City Investment Report-April 2020

6. Discussion and Possible Action re: Revenue and Expenditure Summary Report-April 2020
7. Discussion and Possible Action re: Small Business COVID-19 Support Program Applications
8. Discussion and Possible Action re: Payment of Bills
9. Adjournment.

Chairperson Chad Kemp

POSTED: Verona City Hall  
Miller's Market  
City Web Page at [www.ci.verona.wi.us](http://www.ci.verona.wi.us)

5/8/2020

Notice is hereby given that a quorum of the members of the City Council or other standing committees of the City Council may be present at the meeting of the Finance Committee to gather information about a subject over which they have decision-making responsibility. The City Council and any other standing committees will not take formal action at this meeting

*IF YOU NEED AN INTERPRETER, MATERIALS IN ALTERNATIVE FORMATS, OR OTHER ACCOMMODATION TO ACCESS THE MEETINGS, PLEASE CONTACT THE CITY CLERK AT 845-6495 AT LEAST 48 HOURS PRECEDING THE MEETING. EVERY REASONABLE EFFORT WILL BE MADE TO ACCOMMODATE YOUR REQUEST.*



# City of Verona

Finance Committee  
City Hall – 111 Lincoln Street  
Verona, WI 53593-1520

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**MINUTES**  
**FINANCE COMMITTEE**  
**MARCH 9, 2020**

The meeting was called to order by Chairperson Chad Kemp at 6:15 p.m. in Conference Room D110

Roll Call: Chairperson Chad Kemp, Alder Kate Cronin and Alder Christine Posey were present

Also present: City Administrator Adam Sayre, Finance Director Brian Lamers and Robert Leuty from DANA Investment Advisors

Public Comment: None

Discussion and Possible Action regarding approval of February 24, 2020 Finance Committee minutes: Motion was made by Cronin, seconded by Posey to approve the February 24, 2020 Finance Committee minutes with no changes noted. Motion carried 3-0.

Presentation by DANA Investment Advisors: Robert Leuty from DANA Investment Advisors went through the handout to the Committee and discussed the City portfolio as of February 29, 2020.

Discussion and Possible Action regarding the City Investment Report for February 2020: Lamers stated there is a major decrease in investments held due to the January tax collections being paid out to the other Taxing Entities.

Discussion and Possible Action regarding the Revenue and Expenditure Report for February 2020: Lamers stated there is nothing unusual noted or concerns.

Discussion and Possible Action regarding the payment of bills: Motion was made by Kemp, seconded by Cronin to approve the payment of bills totaling \$1,915,911.60. Motion carried 3-0.

Adjournment: Motion was made by Cronin, seconded by Posey, to adjourn the Finance Committee Meeting at 6:46 p.m. Motion carried 3-0.

Respectfully submitted,  
Brian Lamers CPA  
Finance Director

2021 Budget Calendar			
Date	Weekday	Estimate Time	Action
6/19/2020	Thursday	N/A	2021 Capital and 5 Year Capital Plan Due from Departments to Administration
7/13/2020	Monday	6:00 Council at 7:00	Regular Finance Meeting/Review and Discussion on 2021 Capital/5 Year Plan (Police, Fire, Others if needed)
7/9/2020	Thursday	N/A	Administration sends Budget Sheets to Departments (Admin has updated Salary, Benefits, 2019 Actual and 6/30/20 amounts included)
7/27/2019	Monday	6:00 Council at 7:00	Regular Finance Meeting/Review and Discussion on 2021 Capital/5 Year Plan (Public Works and Parks)
8/4/2020	Tuesday	N/A	Department Budgets due back to Finance
8/5-8/7/20	Wed-Fri		Scheduled Meetings with Departments and Administration
8/10/2020	Monday	6:00 Council at 7:00	Regular Finance Meeting/Department Presentations on 2021 Budgets (Planning, Municipal Court)
8/17/2020	Monday	5:00 No Council Meeting	Department Presentation on 2021 Budgets (Senior Center, Buildings and Grounds, Fire, Admin, Council, Cable (BTRB), Building Ins)
8/24/2020	Monday	6:00 Council at 7:00	Regular Finance Meeting/Department Presentations on 2021 Budgets (Police Department, Emergency Preparedness)
9/14/2020	Monday	6:00 Council at 7:00	Regular Finance Meeting/Department Presentations on 2021 Budgets (FitchRona EMS, Tax Increments Financing Disticts, Debt, Econ Dev)
9/21/2020	Monday	5:00 No Council Meeting	Department Presentation on 2021 Budgets (Public Works, Parks, Recreation, Library)
9/28/2020	Monday	6:00 Council at 7:00	Regular Finance Meeting/Department Presentations on 2021 Budgets (Updates on Budget or issues as needed)
10/5/2020	Monday	No Council Meeting	Meeting if Needed
10/12/2020	Monday	6:00 Council at 7:00	Regular Finance Meeting-2021 Proposed Recommended Budget and Authorization for Publication of Public Hearing
10/26/2020	Monday	6:00 Council at 7:00	Any other Budget Items/Updates
11/9/2020	Monday	6:00 Council at 7:00	Budget Presentation to the Council Proposed Budget to the Council prior to this
11/16/2020	Monday	6:00 Council at 7:00	Finance Meeting-2 Resolutions on 2021 Budget (Added Council Meeting)

Library Resolution 10/12  
EMS Resolution 10/26

City of Verona  
Investments  
April 30, 2020

BANK / BROKER	ACCOUNT NAME	DUE DATE	RATE	BALANCE MAR 31, 2020	BALANCE APR 30, 2020
DANA Inv/Schwab	Federal Farm Credit Bank	3/23/2022	1.000%	1,000,020.00	1,000,780.00
DANA Inv/Schwab	Federal Home Ln	7/6/2023	1.850%	1,001,780.00	1,001,380.00
DANA Inv/Schwab	Federal Home Ln	12/11/2023	1.375%	993,560.00	1,000,500.00
DANA Inv/Schwab	Federal Home Ln	7/10/2020	1.650%	502,130.00	501,400.00
DANA Inv/Schwab	FHLMC MED TERM NTS	8/25/2021	1.600%	673,393.50	673,231.50
DANA Inv/Schwab	FHLMC 840778-Mortgage	* 7/1/2042	4.052%	182,588.53	180,340.61
DANA Inv/Schwab	FMLMC 840244-Mortgage	* 5/1/2043	4.010%	96,544.84	89,514.61
DANA Inv/Schwab	FMLMC 840240-Mortgage	* 10/1/1943	2.359%	885,416.70	829,780.88
DANA Inv/Schwab	FMLMC 840594-Mortgage	* 11/1/2043	3.970%	122,868.21	122,682.37
DANA Inv/Schwab	FMLMC 840798-Mortgage	* 10/1/2044	3.956%	140,150.19	138,846.66
DANA Inv/Schwab	FMLMC 849504-Mortgage	* 10/1/2044	4.112%	127,628.96	113,511.42
DANA Inv/Schwab	FHLMC 840551-Mortgage	* 3/1/2045	3.758%	118,575.39	118,650.86
DANA Inv/Schwab	FHLMC 840899-Mortgage	* 11/1/2045	2.649%	763,830.55	736,093.32
DANA Inv/Schwab	FHLMC 840752-Mortgage	* 12/1/2045	4.018%	128,308.86	127,984.75
DANA Inv/Schwab	FHLMC 2B7388-Mortgage	* 1/1/2046	2.722%	697,110.06	658,699.74
DANA Inv/Schwab	FHLMC 840912-Mortgage	* 3/1/2046	3.670%	238,228.10	226,840.21
DANA Inv/Schwab	FHLMC 840931-Mortgage	* 11/1/2046	2.796%	614,194.31	577,525.25
DANA Inv/Schwab	FHLMC 841024-Mortgage	* 2/1/2047	2.442%	691,731.07	650,049.73
DANA Inv/Schwab	FHLMC 841053-Mortgage	* 2/1/2047	3.080%	-	856,833.60
DANA Inv/Schwab	FHLMC 840978-Mortgage	* 5/1/2048	3.151%	727,264.75	597,570.43
DANA Inv/Schwab	FHLMC 841042-Mortgage	* 5/1/2048	2.428%	720,239.62	706,295.09
DANA Inv/Schwab	FNMA PL BM1554-Mortgage	* 6/1/2042	3.970%	127,208.54	122,551.15
DANA Inv/Schwab	FNMA PL BM01087-Mortgage	* 12/1/2043	3.952%	69,381.61	68,621.66
DANA Inv/Schwab	FHLMC BM4041-Mortgage	* 5/1/2044	3.938%	175,872.32	173,221.06
DANA Inv/Schwab	FNMA PL BM1433-Mortgage	* 7/1/2044	3.731%	94,196.09	93,574.21
DANA Inv/Schwab	FNMA PL BM6204-Mortgage	* 9/1/2044	2.724%	930,291.18	906,205.05
DANA Inv/Schwab	FNMA PL BM5456-Mortgage	* 4/1/2047	3.026%	492,728.81	439,979.37
DANA Inv/Schwab	FNMA PL BM6214-Mortgage	* 4/1/2047	2.725%	1,006,486.54	970,504.46
DANA Inv/Schwab	FNMA PL BM6101-Mortgage	* 8/1/2047	2.633%	906,798.26	881,107.63
DANA Inv/Schwab	FNMA PL BM6056-Mortgage	* 9/1/2048	2.718%	908,272.86	879,956.96
DANA Inv/Schwab	GNMA MA5037-Mortgage	* 8/20/2049	2.000%	713,656.31	673,952.77
DANA Inv/Schwab	GNMA 784807-Mortgage	* 8/20/2049	2.506%	612,279.48	609,861.16
DANA Inv/Schwab	FHLMC 840910-Mortgage	* 7/1/2043	3.995%	383,230.78	374,192.14
DANA Inv/Schwab	Small Business Loan	* 2/25/2025	3.079%	348,281.05	341,210.18
DANA Inv/Schwab	Small Business Loan	* 1/25/2028	1.650%	285,810.15	281,912.58
DANA Inv/Schwab	Small Business Loan	* 11/25/2042	1.750%	349,448.24	347,134.75
DANA Inv/Schwab	Small Business Loan	* 1/25/2043	1.250%	445,438.83	442,451.15
DANA Inv/Schwab	National Australia BK/NY	1/20/2023	3.000%	407,868.00	416,236.00
DANA Inv/Schwab	Berkshire Hathaway	1/20/2023	2.750%	391,935.80	401,576.40
DANA Inv/Schwab	Westpac Banking Corp	1/20/2023	3.650%	338,832.00	347,636.25
DANA Inv/Schwab	US Bank	1/20/2023	3.400%	258,052.50	267,305.00
DANA Inv/Schwab	Alphabet Inc	2/25/2024	3.375%	397,616.40	400,434.20
DANA Inv/Schwab	Apple Inc	5/11/2024	2.850%	423,164.00	428,492.00
DANA Inv/Schwab	Money Market	NA	1.860%	567,946.36	289,132.11
LGIP	01 GENERAL	NA	0.510%	6,773,469.31	5,247,282.96
LGIP	02 Cemetary Fund	NA	0.510%	290,859.94	290,981.01
State Bank of Cross Plains	MMI INVESTMENT ACCOUNT	NA	1.300%	2,194,988.10	3,951,656.02
Capitol Bank	PUBLIC FUNDS ACCOUNT	NA	1.200%	2,695,892.76	2,698,529.56

**Total Investments**

<b>\$ 33,015,569.86</b>	<b>\$ 33,254,208.82</b>
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\* These investments are Mortgages, they will go down each month as Principal is paid and will be reinvested again.

PERIOD ENDING 04/30/2020

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 04/30/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/20 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	END BALANCE 12/31/2019 NORM (ABNORM)
Fund 100 - GENERAL							
00000		9,758,376.00	1,413,847.86	731,618.35	8,344,528.14	14.49	9,020,385.56
TOTAL REVENUES		<u>9,758,376.00</u>	<u>1,413,847.86</u>	<u>731,618.35</u>	<u>8,344,528.14</u>	<u>14.49</u>	<u>9,020,385.56</u>
00000		1,436,611.00	543,219.00	0.00	893,392.00	37.81	1,147,461.57
51100 - COUNCIL		145,890.00	29,802.58	11,614.91	116,087.42	20.43	152,315.22
51200 - MUNICIPAL COURT		107,367.00	30,590.78	7,796.98	76,776.22	28.49	97,185.31
51400 - ADMINISTRATION		911,452.00	261,244.92	76,438.10	650,207.08	28.66	966,322.43
51600 - BUILDINGS AND GROUNDS		89,920.00	23,228.81	5,043.96	66,691.19	25.83	87,953.82
52101 - POLICE ADMINISTRATION		892,039.00	251,981.97	61,895.37	640,057.03	28.25	780,984.24
52102 - POLICE FIELD OPERATIONS		1,956,248.00	512,019.87	131,511.75	1,444,228.13	26.17	1,697,604.24
52103 - POLICE CRIMINAL INVESTIGATION		425,062.00	121,662.13	29,922.96	303,399.87	28.62	394,092.25
52104 - POLICE BUSINESS OFFICE		225,433.00	38,062.07	10,237.10	187,370.93	16.88	218,941.26
52105 - POLICE SUPPORT SERVICES		425,530.00	150,318.44	31,997.64	275,211.56	35.32	342,773.97
52400 - BUILDING INSPECTOR		262,941.00	79,077.18	22,209.18	183,863.82	30.07	262,853.98
52900 - EMERGENCY PREPAREDNESS		11,950.00	853.86	418.49	11,096.14	7.15	17,189.85
53100 - PUBLIC WORKS		1,600,132.00	500,139.16	107,713.07	1,099,992.84	31.26	1,509,969.88
53300		0.00	0.00	0.00	0.00	0.00	0.00
55200 - PARKS		703,677.00	144,209.17	38,018.99	559,467.83	20.49	650,479.89
55300 - RECREATION		303,682.00	55,929.52	12,395.51	247,752.48	18.42	324,305.43
56400		0.00	0.00	0.00	0.00	0.00	0.00
56900 - PLANNING		260,442.00	37,115.99	16,164.41	223,326.01	14.25	155,350.22
TOTAL EXPENDITURES		<u>9,758,376.00</u>	<u>2,779,455.45</u>	<u>563,378.42</u>	<u>6,978,920.55</u>	<u>28.48</u>	<u>8,805,783.56</u>
Fund 100 - GENERAL:							
TOTAL REVENUES		<u>9,758,376.00</u>	<u>1,413,847.86</u>	<u>731,618.35</u>	<u>8,344,528.14</u>	<u>14.49</u>	<u>9,020,385.56</u>
TOTAL EXPENDITURES		<u>9,758,376.00</u>	<u>2,779,455.45</u>	<u>563,378.42</u>	<u>6,978,920.55</u>	<u>28.48</u>	<u>8,805,783.56</u>
NET OF REVENUES & EXPENDITURES		0.00	(1,365,607.59)	168,239.93	1,365,607.59	100.00	214,602.00
Fund 200 - LIBRARY							
00000		2,468,243.00	1,466,653.82	4,093.99	1,001,589.18	59.42	2,266,780.09
TOTAL REVENUES		<u>2,468,243.00</u>	<u>1,466,653.82</u>	<u>4,093.99</u>	<u>1,001,589.18</u>	<u>59.42</u>	<u>2,266,780.09</u>
00000		2,468,243.00	1,064,175.54	169,426.12	1,404,067.46	43.11	2,307,738.16
TOTAL EXPENDITURES		<u>2,468,243.00</u>	<u>1,064,175.54</u>	<u>169,426.12</u>	<u>1,404,067.46</u>	<u>43.11</u>	<u>2,307,738.16</u>
Fund 200 - LIBRARY:							
TOTAL REVENUES		<u>2,468,243.00</u>	<u>1,466,653.82</u>	<u>4,093.99</u>	<u>1,001,589.18</u>	<u>59.42</u>	<u>2,266,780.09</u>
TOTAL EXPENDITURES		<u>2,468,243.00</u>	<u>1,064,175.54</u>	<u>169,426.12</u>	<u>1,404,067.46</u>	<u>43.11</u>	<u>2,307,738.16</u>
NET OF REVENUES & EXPENDITURES		0.00	402,478.28	(165,332.13)	(402,478.28)	100.00	(40,958.07)
Fund 201 - SENIOR CENTER							
00000		535,794.00	516,672.06	380.00	19,121.94	96.43	531,418.96
TOTAL REVENUES		<u>535,794.00</u>	<u>516,672.06</u>	<u>380.00</u>	<u>19,121.94</u>	<u>96.43</u>	<u>531,418.96</u>

PERIOD ENDING 04/30/2020

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 04/30/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/20 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	END BALANCE 12/31/2019 NORM (ABNORM)
Fund 201 - SENIOR CENTER							
00000		535,794.00	113,319.46	36,446.24	422,474.54	21.15	425,859.65
	TOTAL EXPENDITURES	535,794.00	113,319.46	36,446.24	422,474.54	21.15	425,859.65
Fund 201 - SENIOR CENTER:							
	TOTAL REVENUES	535,794.00	516,672.06	380.00	19,121.94	96.43	531,418.96
	TOTAL EXPENDITURES	535,794.00	113,319.46	36,446.24	422,474.54	21.15	425,859.65
	NET OF REVENUES & EXPENDITURES	0.00	403,352.60	(36,066.24)	(403,352.60)	100.00	105,559.31
Fund 202 - FIRE DEPARTMENT							
00000		1,615,885.00	1,324,792.00	3,575.00	291,093.00	81.99	1,690,238.54
	TOTAL REVENUES	1,615,885.00	1,324,792.00	3,575.00	291,093.00	81.99	1,690,238.54
00000		1,615,885.00	392,028.54	113,469.08	1,223,856.46	24.26	1,493,172.75
	TOTAL EXPENDITURES	1,615,885.00	392,028.54	113,469.08	1,223,856.46	24.26	1,493,172.75
Fund 202 - FIRE DEPARTMENT:							
	TOTAL REVENUES	1,615,885.00	1,324,792.00	3,575.00	291,093.00	81.99	1,690,238.54
	TOTAL EXPENDITURES	1,615,885.00	392,028.54	113,469.08	1,223,856.46	24.26	1,493,172.75
	NET OF REVENUES & EXPENDITURES	0.00	932,763.46	(109,894.08)	(932,763.46)	100.00	197,065.79
Fund 203 - REFUSE AND RECYCLING							
00000		745,144.00	703,641.30	0.00	41,502.70	94.43	729,351.27
	TOTAL REVENUES	745,144.00	703,641.30	0.00	41,502.70	94.43	729,351.27
00000		765,812.00	248,586.56	111,419.45	517,225.44	32.46	723,605.42
	TOTAL EXPENDITURES	765,812.00	248,586.56	111,419.45	517,225.44	32.46	723,605.42
Fund 203 - REFUSE AND RECYCLING:							
	TOTAL REVENUES	745,144.00	703,641.30	0.00	41,502.70	94.43	729,351.27
	TOTAL EXPENDITURES	765,812.00	248,586.56	111,419.45	517,225.44	32.46	723,605.42
	NET OF REVENUES & EXPENDITURES	(20,668.00)	455,054.74	(111,419.45)	(475,722.74)	2,201.74	5,745.85
Fund 204 - CABLE FRANCHISE							
00000		140,000.00	16,035.88	16,035.88	123,964.12	11.45	148,004.53
	TOTAL REVENUES	140,000.00	16,035.88	16,035.88	123,964.12	11.45	148,004.53
00000		96,988.00	25,975.13	10,973.28	71,012.87	26.78	79,012.37

PERIOD ENDING 04/30/2020

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 04/30/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/20 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	END BALANCE 12/31/2019 NORM (ABNORM)
Fund 204 - CABLE FRANCHISE							
	TOTAL EXPENDITURES	96,988.00	25,975.13	10,973.28	71,012.87	26.78	79,012.37
Fund 204 - CABLE FRANCHISE:							
	TOTAL REVENUES	140,000.00	16,035.88	16,035.88	123,964.12	11.45	148,004.53
	TOTAL EXPENDITURES	96,988.00	25,975.13	10,973.28	71,012.87	26.78	79,012.37
	NET OF REVENUES & EXPENDITURES	43,012.00	(9,939.25)	5,062.60	52,951.25	23.11	68,992.16
Fund 205 - FORESTRY							
	00000	29,000.00	18,550.00	650.00	10,450.00	63.97	31,925.00
	TOTAL REVENUES	29,000.00	18,550.00	650.00	10,450.00	63.97	31,925.00
	00000	40,000.00	5,973.23	5,814.98	34,026.77	14.93	46,546.64
	TOTAL EXPENDITURES	40,000.00	5,973.23	5,814.98	34,026.77	14.93	46,546.64
Fund 205 - FORESTRY:							
	TOTAL REVENUES	29,000.00	18,550.00	650.00	10,450.00	63.97	31,925.00
	TOTAL EXPENDITURES	40,000.00	5,973.23	5,814.98	34,026.77	14.93	46,546.64
	NET OF REVENUES & EXPENDITURES	(11,000.00)	12,576.77	(5,164.98)	(23,576.77)	114.33	(14,621.64)
Fund 206 - CEMETERY							
	00000	23,000.00	5,544.29	121.07	17,455.71	24.11	24,629.01
	TOTAL REVENUES	23,000.00	5,544.29	121.07	17,455.71	24.11	24,629.01
	00000	13,950.00	1,034.35	972.49	12,915.65	7.41	10,795.79
	TOTAL EXPENDITURES	13,950.00	1,034.35	972.49	12,915.65	7.41	10,795.79
Fund 206 - CEMETERY:							
	TOTAL REVENUES	23,000.00	5,544.29	121.07	17,455.71	24.11	24,629.01
	TOTAL EXPENDITURES	13,950.00	1,034.35	972.49	12,915.65	7.41	10,795.79
	NET OF REVENUES & EXPENDITURES	9,050.00	4,509.94	(851.42)	4,540.06	49.83	13,833.22
Fund 207 - SPECIAL ACCOUNTS							
	00000	585,711.00	601,244.84	33,639.34	(15,533.84)	102.65	1,477,275.11
	TOTAL REVENUES	585,711.00	601,244.84	33,639.34	(15,533.84)	102.65	1,477,275.11
	00000	0.00	15,000.00	0.00	(15,000.00)	100.00	828,962.17
	51100 - COUNCIL	0.00	0.00	0.00	0.00	0.00	0.00
	51400 - ADMINISTRATION	0.00	19,404.00	0.00	(19,404.00)	100.00	0.00
	52101 - POLICE ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00
	52102 - POLICE FIELD OPERATIONS	0.00	98.56	0.00	(98.56)	100.00	809.19
	52103 - POLICE CRIMINAL INVESTIGATION	0.00	47.56	0.00	(47.56)	100.00	10,712.83

PERIOD ENDING 04/30/2020

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 04/30/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/20 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	END BALANCE 12/31/2019 NORM (ABNORM)
Fund 207 - SPECIAL ACCOUNTS							
52105	- POLICE SUPPORT SERVICES	18,200.00	0.00	0.00	18,200.00	0.00	19,323.82
52200	- FIRE DEPARTMENT	0.00	0.00	0.00	0.00	0.00	25,840.80
52300	- AMBULANCE	567,511.00	307,484.00	0.00	260,027.00	54.18	469,820.92
54600	- SENIOR CENTER	0.00	0.00	0.00	0.00	0.00	0.00
55110	- LIBRARY	0.00	213.25	0.00	(213.25)	100.00	6,021.02
TOTAL EXPENDITURES		585,711.00	342,247.37	0.00	243,463.63	58.43	1,361,490.75
Fund 207 - SPECIAL ACCOUNTS:							
TOTAL REVENUES		585,711.00	601,244.84	33,639.34	(15,533.84)	102.65	1,477,275.11
TOTAL EXPENDITURES		585,711.00	342,247.37	0.00	243,463.63	58.43	1,361,490.75
NET OF REVENUES & EXPENDITURES		0.00	258,997.47	33,639.34	(258,997.47)	100.00	115,784.36
Fund 208 - ECONOMIC DEVELOPMENT							
00000		2,457.00	599.15	62.28	1,857.85	24.39	2,559.60
TOTAL REVENUES		2,457.00	599.15	62.28	1,857.85	24.39	2,559.60
00000		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
Fund 208 - ECONOMIC DEVELOPMENT:							
TOTAL REVENUES		2,457.00	599.15	62.28	1,857.85	24.39	2,559.60
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		2,457.00	599.15	62.28	1,857.85	24.39	2,559.60
Fund 209 - IMPACT FEES							
00000		0.00	70,628.99	27,310.71	(70,628.99)	100.00	944,518.27
TOTAL REVENUES		0.00	70,628.99	27,310.71	(70,628.99)	100.00	944,518.27
00000		0.00	527,000.00	0.00	(527,000.00)	100.00	410,000.00
TOTAL EXPENDITURES		0.00	527,000.00	0.00	(527,000.00)	100.00	410,000.00
Fund 209 - IMPACT FEES:							
TOTAL REVENUES		0.00	70,628.99	27,310.71	(70,628.99)	100.00	944,518.27
TOTAL EXPENDITURES		0.00	527,000.00	0.00	(527,000.00)	100.00	410,000.00
NET OF REVENUES & EXPENDITURES		0.00	(456,371.01)	27,310.71	456,371.01	100.00	534,518.27
Fund 300 - DEBT SERVICE							
00000		5,068,516.00	4,814,692.68	0.00	253,823.32	94.99	5,078,225.05
TOTAL REVENUES		5,068,516.00	4,814,692.68	0.00	253,823.32	94.99	5,078,225.05

PERIOD ENDING 04/30/2020

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 04/30/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/20 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	END BALANCE 12/31/2019 NORM (ABNORM)
Fund 300 - DEBT SERVICE							
00000		5,113,962.00	1,275,288.95	9,581.25	3,838,673.05	24.94	5,214,049.12
	TOTAL EXPENDITURES	5,113,962.00	1,275,288.95	9,581.25	3,838,673.05	24.94	5,214,049.12
Fund 300 - DEBT SERVICE:							
	TOTAL REVENUES	5,068,516.00	4,814,692.68	0.00	253,823.32	94.99	5,078,225.05
	TOTAL EXPENDITURES	5,113,962.00	1,275,288.95	9,581.25	3,838,673.05	24.94	5,214,049.12
	NET OF REVENUES & EXPENDITURES	(45,446.00)	3,539,403.73	(9,581.25)	(3,584,849.73)	7,788.15	(135,824.07)
Fund 400 - CAPITAL IMPROVEMENT							
00000		2,780,984.00	689,024.55	15,868.91	2,091,959.45	24.78	4,335,717.90
	TOTAL REVENUES	2,780,984.00	689,024.55	15,868.91	2,091,959.45	24.78	4,335,717.90
00000		31,680.00	60,327.34	0.00	(28,647.34)	190.43	92,955.47
51400 - ADMINISTRATION		0.00	2,732.50	0.00	(2,732.50)	100.00	0.00
51600 - BUILDINGS AND GROUNDS		0.00	0.00	0.00	0.00	0.00	0.00
52101 - POLICE ADMINISTRATION		0.00	75,808.83	15,152.14	(75,808.83)	100.00	3,223.69
52200 - FIRE DEPARTMENT		0.00	0.00	0.00	0.00	0.00	6,647.00
52300 - AMBULANCE		28,504.00	0.00	0.00	28,504.00	0.00	147,426.71
53100 - PUBLIC WORKS		2,574,800.00	2,392,134.91	82,245.94	182,665.09	92.91	7,223,438.73
54600 - SENIOR CENTER		0.00	0.00	0.00	0.00	0.00	31,000.00
55110 - LIBRARY		75,000.00	0.00	0.00	75,000.00	0.00	0.00
55111 - LIBRARY (OLD)		0.00	9,016.96	852.08	(9,016.96)	100.00	21,909.38
55200 - PARKS		71,000.00	(8,545.68)	0.00	79,545.68	(12.04)	1,764,518.66
56900 - PLANNING		0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENDITURES	2,780,984.00	2,531,474.86	98,250.16	249,509.14	91.03	9,291,119.64
Fund 400 - CAPITAL IMPROVEMENT:							
	TOTAL REVENUES	2,780,984.00	689,024.55	15,868.91	2,091,959.45	24.78	4,335,717.90
	TOTAL EXPENDITURES	2,780,984.00	2,531,474.86	98,250.16	249,509.14	91.03	9,291,119.64
	NET OF REVENUES & EXPENDITURES	0.00	(1,842,450.31)	(82,381.25)	1,842,450.31	100.00	(4,955,401.74)
Fund 401 - CAPITAL REVOLVING FUNDS							
00000		576,400.00	593,010.34	953.00	(16,610.34)	102.88	613,626.33
	TOTAL REVENUES	576,400.00	593,010.34	953.00	(16,610.34)	102.88	613,626.33
51400 - ADMINISTRATION		0.00	21,665.50	21,665.50	(21,665.50)	100.00	0.00
52101 - POLICE ADMINISTRATION		177,208.00	71,450.21	4,157.71	105,757.79	40.32	112,486.43
52200 - FIRE DEPARTMENT		30,870.00	0.00	0.00	30,870.00	0.00	0.00
52300 - AMBULANCE		0.00	0.00	0.00	0.00	0.00	0.00
53100 - PUBLIC WORKS		41,000.00	13,489.84	13,489.84	27,510.16	32.90	108,363.38
54600 - SENIOR CENTER		12,000.00	0.00	0.00	12,000.00	0.00	28,844.00
55200 - PARKS		82,000.00	0.00	0.00	82,000.00	0.00	48,735.00
	TOTAL EXPENDITURES	343,078.00	106,605.55	39,313.05	236,472.45	31.07	298,428.81

PERIOD ENDING 04/30/2020

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Fund 401 - CAPITAL REVOLVING FUNDS							
Fund 401 - CAPITAL REVOLVING FUNDS:							
	TOTAL REVENUES	576,400.00	593,010.34	953.00	(16,610.34)	102.88	613,626.33
	TOTAL EXPENDITURES	343,078.00	106,605.55	39,313.05	236,472.45	31.07	298,428.81
	NET OF REVENUES & EXPENDITURES	233,322.00	486,404.79	(38,360.05)	(253,082.79)	208.47	315,197.52
Fund 404 - TIF 4							
	00000	728,396.00	715,127.10	350.49	13,268.90	98.18	701,790.87
	TOTAL REVENUES	728,396.00	715,127.10	350.49	13,268.90	98.18	701,790.87
	00000	609,559.00	66,543.50	1,650.00	543,015.50	10.92	637,058.01
	TOTAL EXPENDITURES	609,559.00	66,543.50	1,650.00	543,015.50	10.92	637,058.01
Fund 404 - TIF 4:							
	TOTAL REVENUES	728,396.00	715,127.10	350.49	13,268.90	98.18	701,790.87
	TOTAL EXPENDITURES	609,559.00	66,543.50	1,650.00	543,015.50	10.92	637,058.01
	NET OF REVENUES & EXPENDITURES	118,837.00	648,583.60	(1,299.51)	(529,746.60)	545.78	64,732.86
Fund 406 - TIF 6							
	00000	1,840,350.00	639,706.68	315.00	1,200,643.32	34.76	2,148,160.94
	TOTAL REVENUES	1,840,350.00	639,706.68	315.00	1,200,643.32	34.76	2,148,160.94
	00000	3,188,912.00	2,017,725.48	379,697.14	1,171,186.52	63.27	2,601,731.19
	TOTAL EXPENDITURES	3,188,912.00	2,017,725.48	379,697.14	1,171,186.52	63.27	2,601,731.19
Fund 406 - TIF 6:							
	TOTAL REVENUES	1,840,350.00	639,706.68	315.00	1,200,643.32	34.76	2,148,160.94
	TOTAL EXPENDITURES	3,188,912.00	2,017,725.48	379,697.14	1,171,186.52	63.27	2,601,731.19
	NET OF REVENUES & EXPENDITURES	(1,348,562.00)	(1,378,018.80)	(379,382.14)	29,456.80	102.18	(453,570.25)
Fund 408 - TIF 8							
	00000	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00	0.00
	00000	1,150.00	450.00	300.00	700.00	39.13	2,881.39
	TOTAL EXPENDITURES	1,150.00	450.00	300.00	700.00	39.13	2,881.39
Fund 408 - TIF 8:							

PERIOD ENDING 04/30/2020

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Fund 408 - TIF 8							
	TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENDITURES	1,150.00	450.00	300.00	700.00	39.13	2,881.39
	NET OF REVENUES & EXPENDITURES	(1,150.00)	(450.00)	(300.00)	(700.00)	39.13	(2,881.39)
Fund 409 - TIF 9							
	00000	3,939.00	8,497.00	0.00	(4,558.00)	215.71	3,939.45
	TOTAL REVENUES	3,939.00	8,497.00	0.00	(4,558.00)	215.71	3,939.45
	00000	1,150.00	450.00	300.00	700.00	39.13	10,931.39
	TOTAL EXPENDITURES	1,150.00	450.00	300.00	700.00	39.13	10,931.39
Fund 409 - TIF 9:							
	TOTAL REVENUES	3,939.00	8,497.00	0.00	(4,558.00)	215.71	3,939.45
	TOTAL EXPENDITURES	1,150.00	450.00	300.00	700.00	39.13	10,931.39
	NET OF REVENUES & EXPENDITURES	2,789.00	8,047.00	(300.00)	(5,258.00)	288.53	(6,991.94)
Fund 410 - TIF 10							
	00000	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00	0.00
	00000	2,500.00	1,000.00	0.00	1,500.00	40.00	13,400.00
	TOTAL EXPENDITURES	2,500.00	1,000.00	0.00	1,500.00	40.00	13,400.00
Fund 410 - TIF 10:							
	TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENDITURES	2,500.00	1,000.00	0.00	1,500.00	40.00	13,400.00
	NET OF REVENUES & EXPENDITURES	(2,500.00)	(1,000.00)	0.00	(1,500.00)	40.00	(13,400.00)
Fund 450 - LT ACCOUNT GROUP							
	00000	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
Fund 450 - LT ACCOUNT GROUP:							
	TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
	NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
Fund 500 - INSURANCE FUND							
	00000	0.00	10,439.00	0.00	(10,439.00)	100.00	272,879.00

PERIOD ENDING 04/30/2020

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Fund 500 - INSURANCE FUND							
	TOTAL REVENUES	0.00	10,439.00	0.00	(10,439.00)	100.00	272,879.00
00000		0.00	194,864.00	0.00	(194,864.00)	100.00	267,986.00
	TOTAL EXPENDITURES	0.00	194,864.00	0.00	(194,864.00)	100.00	267,986.00
Fund 500 - INSURANCE FUND:							
	TOTAL REVENUES	0.00	10,439.00	0.00	(10,439.00)	100.00	272,879.00
	TOTAL EXPENDITURES	0.00	194,864.00	0.00	(194,864.00)	100.00	267,986.00
	NET OF REVENUES & EXPENDITURES	0.00	(184,425.00)	0.00	184,425.00	100.00	4,893.00
Fund 600 - WATER UTILITY							
00000		3,008,411.00	514,597.64	15,447.09	2,493,813.36	17.11	2,452,186.89
	TOTAL REVENUES	3,008,411.00	514,597.64	15,447.09	2,493,813.36	17.11	2,452,186.89
00000		1,214,166.00	13,229.88	0.00	1,200,936.12	1.09	768,910.71
57400	- WATER OTHER OPERTING	0.00	19,076.94	14,585.89	(19,076.94)	100.00	0.00
57620	- PUMPING	165,240.00	44,379.07	11,951.99	120,860.93	26.86	188,595.56
57640	- WATER TREATMENT	45,340.00	17,678.03	4,713.46	27,661.97	38.99	55,535.80
57660	- T & D-SUPERVISION & ENG	154,379.00	14,852.45	4,526.15	139,526.55	9.62	61,497.23
57662	- T & D-LINES EXPENSE	0.00	118.38	118.38	(118.38)	100.00	4,101.68
57672	- T & D-MAINT OF RESERVOIRS & STANDPIPES	103,500.00	429.66	118.38	103,070.34	0.42	118,593.50
57673	- T & D-MAINT OF MAINS	100,000.00	20,387.06	1,007.47	79,612.94	20.39	85,609.70
57675	- T & D-MAINT OF SERVICES	21,000.00	18,032.16	5,992.99	2,967.84	85.87	56,197.49
57676	- T & D-MAINT OF METERS	29,000.00	34,699.71	7,304.63	(5,699.71)	119.65	80,703.19
57677	- T & D-MAINT OF HYDRANTS	6,000.00	148.56	(25.00)	5,851.44	2.48	6,918.83
57901	- CUSTOMER ACCTS EXP-METER READING	25,418.00	4,248.51	1,140.81	21,169.49	16.71	13,894.64
57903	- CUSTOMER ACCTS EXP-RECORDS & COLLECTIONS	20,139.00	10,157.05	2,550.86	9,981.95	50.43	29,991.38
57920	- ADMINISTRATION/GENERAL EXP	1,362,238.00	38,889.17	16,299.83	1,323,348.83	2.85	1,146,450.14
	TOTAL EXPENDITURES	3,246,420.00	236,326.63	70,285.84	3,010,093.37	7.28	2,616,999.85
Fund 600 - WATER UTILITY:							
	TOTAL REVENUES	3,008,411.00	514,597.64	15,447.09	2,493,813.36	17.11	2,452,186.89
	TOTAL EXPENDITURES	3,246,420.00	236,326.63	70,285.84	3,010,093.37	7.28	2,616,999.85
	NET OF REVENUES & EXPENDITURES	(238,009.00)	278,271.01	(54,838.75)	(516,280.01)	116.92	(164,812.96)
Fund 601 - SEWER UTILITY							
00000		2,508,000.00	591,287.61	9,787.82	1,916,712.39	23.58	2,416,035.44
	TOTAL REVENUES	2,508,000.00	591,287.61	9,787.82	1,916,712.39	23.58	2,416,035.44
00000		2,859,740.00	500,903.06	372,700.46	2,358,836.94	17.52	2,329,209.63
	TOTAL EXPENDITURES	2,859,740.00	500,903.06	372,700.46	2,358,836.94	17.52	2,329,209.63

PERIOD ENDING 04/30/2020

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Fund 601 - SEWER UTILITY							
Fund 601 - SEWER UTILITY:							
	TOTAL REVENUES	2,508,000.00	591,287.61	9,787.82	1,916,712.39	23.58	2,416,035.44
	TOTAL EXPENDITURES	2,859,740.00	500,903.06	372,700.46	2,358,836.94	17.52	2,329,209.63
	NET OF REVENUES & EXPENDITURES	(351,740.00)	90,384.55	(362,912.64)	(442,124.55)	25.70	86,825.81
Fund 602 - STORM WATER							
	00000	928,000.00	177,452.75	620.33	750,547.25	19.12	1,796,771.63
	TOTAL REVENUES	928,000.00	177,452.75	620.33	750,547.25	19.12	1,796,771.63
	00000	1,148,162.00	85,559.97	26,815.82	1,062,602.03	7.45	813,782.79
	TOTAL EXPENDITURES	1,148,162.00	85,559.97	26,815.82	1,062,602.03	7.45	813,782.79
Fund 602 - STORM WATER:							
	TOTAL REVENUES	928,000.00	177,452.75	620.33	750,547.25	19.12	1,796,771.63
	TOTAL EXPENDITURES	1,148,162.00	85,559.97	26,815.82	1,062,602.03	7.45	813,782.79
	NET OF REVENUES & EXPENDITURES	(220,162.00)	91,892.78	(26,195.49)	(312,054.78)	41.74	982,988.84
	TOTAL REVENUES - ALL FUNDS	33,346,606.00	14,892,045.54	860,829.26	18,454,560.46	44.66	36,686,419.44
	TOTAL EXPENDITURES - ALL FUNDS	35,176,376.00	12,516,987.63	2,010,793.78	22,659,388.37	35.58	39,761,582.91
	NET OF REVENUES & EXPENDITURES	(1,829,770.00)	2,375,057.91	(1,149,964.52)	(4,204,827.91)	129.80	(3,075,163.47)

# Memorandum

**To:** Finance Committee  
**From:** Adam Sayre –City Administrator  
**Date:** May 18, 2020  
**Re:** COVID-19 Support Program

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## **Small Business COVID-19 Support Program**

The City created the Small Business COVID-19 Support Program on April 27<sup>th</sup>. The goal of the program was to provide \$1,000 to \$5,000 grants to eligible small businesses by using \$200,000 in underutilized dollars from the City's Revolving Loan Fund. The City received 71-applications by the May 5<sup>th</sup> deadline with a total of \$313,933 requested in grants. City Staff reviewed the applications on May 6<sup>th</sup> in conjunction with the Program criteria. Based on that review:

- 52 applications met the criteria
  - The requested dollar amount was \$245,133
- 19 applications failed to meet criteria for the following reasons:
  - Exceeded revenue requirement
  - Not profitable in 2019
  - Did not have a bricks and mortar presence
  - Non-profit
  - Homebased business

Staff recommends awarding 52-grants in the amount of \$1,000 to \$4,000 instead of the \$5,000 maximum. Staff recommends reducing the maximum grant award to \$4,000 to meet the funding allocation of the Common Council.



## City of Verona Small Business COVID-19 Support Program

The City of Verona Small Business COVID-19 Support Program is available for small businesses experiencing financial difficulties as a result of the COVID-19 outbreak. Funds for this grant program are from the City's Revolving Loan Program. The goal of this grant program is to help local businesses survive the COVID-19 outbreak. This grant program will help business stay afloat during this pandemic and retain employees.

Currently, there is \$200,000 of available funds to support City of Verona small businesses with employment retention and to mitigate losses from the COVID-19 pandemic. Grant awards will range from \$1,000 to \$5,000 and will depend on the number of applicants.

### **Application Eligibility:**

Program funds are limited and subject to change. Eligible applications are due **May 5<sup>th</sup> at 4:00 pm** to City Administrator Adam Sayre. Signed and completed applications can be dropped off at City Hall in the drop-box or can be emailed to [adam.sayre@ci.verona.wi.us](mailto:adam.sayre@ci.verona.wi.us). The awarding of grants will occur after May 5<sup>th</sup> and the amount will be dependent on the number of applications and requests. This grant program is available to small businesses located in the City of Verona that meet all of the following criteria:

- Experienced substantial financial impact due to COVID-19.
- Existing for-profit business in the City of Verona has a bricks and mortar presence.
- Employ 25 or fewer full-time equivalent (FTE) positions.
- Managed a profitable business operation in 2019.
- If a local franchisee, your small business does not have access to franchisor financial support.
- The Business is not delinquent as it relates to City of Verona property taxes, personal property taxes, fees, special assessments, etc.
- Less than \$1 million in revenue in 2019.
- Demonstrate at least a 25% reduction in revenues attributable to the COVID-19 pandemic.

**Eligible Expenses:**

The following items are eligible for the grant program funds if the expense occurred March 1, 2020 or later:

- Payroll
- Utilities
- Lease/Mortgage payments

**Ineligible Expenses:**

The following items are not eligible for the grant program funds:

- Construction related capital improvements
- Signage or advertising
- Past due leases, loan or utility payments
- Uniforms
- Other items of which sufficient stock existing prior to the Governor's Safer at Home Order and was not impacted by the revenue shortage such as dry goods, equipment, or utensils.



## Small Business COVID-19 Support Program

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

In order to participate in the Emergency COVID-19 Small Business Support Program ("Program") and receive grant funds, the City of Verona ("City") requires that you ("Business") certify the following items below:

- You own or are authorized to represent the small business named above.
- Your small business has experienced substantial financial impact due to COVID-19.
- Your existing for-profit business in the City of Verona has a bricks and mortar presence.
- Your small business employs 25 or fewer full-time equivalent (FTE) positions.
- Your small business was a profitable business operation in 2019
- If a local franchisee, your small business does not have access to franchisor financial support.
- The Business is not delinquent as it relates to City of Verona property taxes, personal property taxes, fees, special assessments, etc.
- Your Business had less than \$1 million in revenue in 2019.
- Your Business can demonstrate at least a 25% reduction in revenues attributable to the COVID-19 pandemic.

A materially false statement willfully or fraudulently made in connection with this affirmation shall result in rendering the submitting company ineligible with respect to the program, and, in addition, may subject the person making the false statement to criminal charges.

Notwithstanding any other rights of the City under other sections of this Affirmation or applicable law, if the Business violates any of the terms, covenants, or provisions of the Affirmation, or if any representation or warranty made by the Business in this Affirmation or in any document or application submitted in connection with this Affirmation or the Program shall prove false or misleading, or if, in the sole judgment of the City, the conduct of the Business is such that the interests of the City have been or are likely to be impaired or prejudiced, the City shall thereupon have the right to (1) terminate any funding or withhold payments due to the Business under the Program and/or (2) demand and obtain the return of payments already made to the extent of damages the City may have already suffered due to a breach by the Business. Any such action by the City shall not give rise to any claim for damages against the City.

I \_\_\_\_\_, (name of business owner) hereby certify, represent, and covenant to and with the City as of the date of this affirmation the

following:

1. My business, \_\_\_\_\_  
(the "Business"), has a customer storefront in the City of Verona, employs \_\_\_\_\_ full-time equivalent positions, and the information contained herein is, to the best of my knowledge, information and belief, accurate and complete.
2. The Business has experienced a significant decline in revenues due to the impacts of COVID-19 and the Business will use Program funds to cover existing business expenses impacted by COVID-19.
3. The Business operated at a profit in 2019.
4. The Business will comply with all laws and rules applicable to the program, including city, state and federal laws. This certification shall be deemed executed in the City of Verona, State of Wisconsin, and shall be governed and construed in accordance with the laws of the State of Wisconsin and the laws of the United States.
5. The Business is not delinquent as it relates to City of Verona property taxes, personal property taxes, fees, special assessments, etc.
6. Your Business had less than \$1 million in revenue in 2019.
7. Your Business can demonstrate at least a 25% reduction in revenues attributable to the COVID-19 pandemic.
8. I am authorized to complete and submit this certification on behalf of the Business. I verify that the statements and information contained herein are true and correct and that the Business has not misrepresented its eligibility for the City of Verona Emergency COVID-19 Small Business Support Program.
9. Willful or fraudulent submission of a materially false statement in connection with this certification may result in the Business being ineligible for the Program reimbursements and may subject the Business or the person making false statements to criminal charges.

By signing below, I certify that the above statements are true and correct to the best of my knowledge. I understand that a false statement may disqualify me from benefits.

\_\_\_\_\_  
Business Owner Name (Please Print)

\_\_\_\_\_  
Business Owner Signature

\_\_\_\_\_  
Date

## Pass

Business Name	Business Address	Request	Award	FT	PT	Laid off	Furlough	Working	Sales Decline
THE SOWS EAR	125 S MAIN STREET	\$ 2,000	\$ 2,000	4	12	12			
IT'S TIME GRILL AND PUB	608 W VERONA AVENUE	\$ 5,000	\$ 4,000	8	11	19			Lost \$195,516
ADEPT FITNESS LLC (DBA CROSSFIT ADEPT)	1155 CLARITY STREET #201	\$ 5,000	\$ 4,000		8			8	Lost \$1,500 1 mo.
Branded Image, LLC	211 E. Verona Avenue	\$ 5,000	\$ 4,000	2	1			3	97%
Urban Etta, LLC	1105 Laser Street #102	\$ 5,000	\$ 4,000	1		1			100%
Mr Brews Taphouse-Verona	611 Hometown Circle #104	\$ 5,000	\$ 4,000	4	8 to 12	12		6	
Matthew Hostetler DDS	161 Horizon Drive #103 C	\$ 5,000	\$ 4,000	5		5			100%
Darkside Salon	210 E. Verona Avenue	\$ 5,000	\$ 4,000	1		1			100%
Vital Signs Inc.	245 Horizon Dr.	\$ 5,000	\$ 4,000	4	1			5	
Complete Auto Glass	650 S. Nine Mound Road	\$ 5,000	\$ 4,000	5	2			7	30%
Essentials Salon	215 S. Main Street	\$ 4,600	\$ 4,000	1			1		100%
Just for you	217 S. Main Street	\$ 5,000	\$ 4,000	1		1			100%
Suite Life Salons & Design of the Times, LLC	1055 North Edge Trail	\$ 3,000	\$ 3,000	8		8			100%
SBR Endurance Performance Center	507 Bruce Street #102	\$ 2,000	\$ 2,000	1	4		4	1	50%
GYM 608	807 Liberty Drive #109	\$ 4,600	\$ 4,000	1				1	75%
E3 Coaching Madison	1155 CLARITY STREET #210	\$ 5,000	\$ 4,000	1		1			100%
Hop Haus Brewing Company	231 S. Main Street	\$ 5,000	\$ 4,000	2	7				65%
Wisco Green, LLC	602 W. Verona Avenue	\$ 1,770	\$ 1,770		3		3	0	
JNJ Craftworks	1051 North Edge Trail	\$ 5,000	\$ 4,000	1				1	90%
Icki Sticki	103 S. Main Street	\$ 4,000	\$ 4,000	2	5	7			75%
Rooted Cutlure Salon (Inception Salon LLC)	957 Liberty Drive	\$ 5,000	\$ 4,000	15	2		17	0	
Big Apple Early Learning Academy	200 Keenan Court	\$ 5,000	\$ 4,000	12	1			13	75%
Ideal Printing, LLC	400 S. Nine Mound Rd.	\$ 5,000	\$ 4,000	5		3		2	50%
Schultz Vending LLC	535 Half Mile Road	\$ 5,000	\$ 4,000	4	3	4			60%
The Purple Goose	101 N. Main Street	\$ 4,000	\$ 4,000		8			8	50%
Ballet U, LLC	411 Prairie Heights Dr. #105	\$ 2,000	\$ 2,000		5			5	
Hometown Preschool	120 Enterprise Drive	\$ 2,500	\$ 2,500	15	4	11		8	82%
Plumbing and Glass Service, Inc.	221 S. Main Street	\$ 5,000	\$ 4,000	3				3	
Hensel Woodworks, LLC	465 Investment Ct.	\$ 5,000	\$ 4,000	2				2	50%
The Locksmiths LLC	104 N. Franklin Street	\$ 5,000	\$ 4,000						75%
Surroundings Events & Floral	1001 Solar Court	\$ 5,000	\$ 4,000	2	5	7			99.80%
Verona Chiropractic	413 W. Verona Avenue	\$ 2,200	\$ 2,200	2	1			3	25.80%
Postal Connections	200 E. Verona Avenue	\$ 5,000	\$ 4,000	3				3	45%

## Pass

Business Name	Business Address	Request	Award	FT	PT	Laid off	Furlough	Working	Sales Decline		
Karate America Verona	535 Half Mile Road	\$ 5,000	\$ 4,000	1	12	12		0	100%		
Capital Gymnastics	310 Locust Drive	\$ 5,463	\$ 4,000	1	13	7		6	88%		
AJ's Pizza	300 S. Main Street	\$ 5,000	\$ 4,000	2	12	5		9			
Tuvalu Coffeehouse and Gallery	300 S. Main Street	\$ 5,000	\$ 4,000	2	12	14		0	84%		
Abacus Consulting, Inc.	212 E. Verona Ave.	\$ 5,000	\$ 4,000	3	1			4			
S & S Sports LLC dba Sports Enhancement Acad	411 Prairie Heights Dr.	\$ 5,000	\$ 4,000	2	1			3	90%		
RC Detailing & Custom Accessories	408 S. Nine Mound Rd.	\$ 5,000	\$ 4,000		4	2		2			
Unwin Chiropractic and Wellness Center	102 N. Franklin St.	\$ 4,500	\$ 4,000	3				3	50%		
Avanti Italian Restaurant	119 S. Main Street	\$ 5,000	\$ 4,000	3	14	17		0	100%		
Reinen-Beyler Chiropractic	115 Enterprise Dr.	\$ 5,000	\$ 4,000	2	2		1	3	50%		
Blake Ventures, LLC, DBA Burn Fitness 24/7	1025 N. Edge Trail	\$ 18,000	\$ 4,000	1		1		0	54%		
Blooms by Brandi	205 S. Main Street	\$ 5,000	\$ 4,000	2	4	6		0			
Hometown Pilates LLC	535 Half Mile Road	\$ 2,500	\$ 2,500		1	1		0			
Stellar Rehabilitation, LLC	1049 N. Edge Trail	\$ 5,000	\$ 4,000	7	3			10	>50%		
Verona Wellness Center, LLC	301 E. Verona Ave.	\$ 2,000	\$ 2,000	1		1		0	100%		
Holistic Healing Pagoda, LLC	303 S. Jefferson St.	\$ 5,000	\$ 4,000	1				1			
Aspire Therapy and Development Services	411 Prairie Heights Dr.	\$ 5,000	\$ 4,000	4	11	15		?	80% - 100%		
Smoke-Out Cleaners, LTD	535 Half Mile Road #2	\$ 5,000	\$ 4,000	7	2			9			
Busch's Signs and Designs Inc.	225 Bruce Street	\$ 5,000	\$ 4,000	1	1	1		1			
		<b>\$ 245,133</b>	<b>\$ 191,970</b>								

# Fail

Business Name	Business Address	Grant Request	FT	PT	Laid off	Furlough	Working	Sales Decline
Seventeenth Radish	201 E. Verona Avenue	\$ 3,300	1	3		3	1	100%
Verona Family Dental	271 S. Main Street	\$ 5,000	8		8			100%
File & Style Nail Salon, LLC	110 Enterprise Dr. #105	\$ 1,500	1		1			100%
Shear Excellence by Kassie, LLC	110 Enterprise Dr. #105	\$ 5,000	1		1			100%
Sue's Mane Debut	118 N. Franklin Street	\$ 5,000	1		1			100%
Allura Nail Boutique, LLC	118 N. Franklin Street	\$ 1,000	1		1			100%
Inner Strength Physical Therapy, LLC	807 Liberty Drive #109	\$ 1,000	1		1			100%
Kona Ice of Madison	296 Investment Court	\$ 5,000	1	1			2	
Storm Guard Roofing & Construction	137 Enterprise Drive	\$ 5,000	6				6	40%
Expressions by Michele	118 N. Franklin Street	\$ 3,500	1		1			100%
Kinneyz Chair Hometown Salon	110 Enterprise Dr. #105	\$ 5,000	14			14		100%
Bellarina LLC	118 N. Franklin Street	\$ 1,500	1		1		0	100%
Pampered and Polished by Sue, LLC	118 N. Franklin Street	\$ 1,500	1		1		0	100%
Ice Inc: Verona Ice Arena	451 E. Verona Ave.	\$ 5,000	2	10	14		3	100%
The Shear Pair by Eileen	118 N. Franklin Street	\$ 1,500		1	1		0	100%
Fisher King Winery	1105 Laser Street	\$ 5,000	2	10	10		?	78%
Performance Sports Group	335 Glacier Ridge Trail	\$ 5,000	2	11	13		0	
X-Pressions by Peggy	118 N. Franklin Street	\$ 4,000	1		1		0	
Wisconsin Brewing Company	1079 American Way	\$ 5,000	20		?		?	

\$ 68,800