



City Of Verona

**PUBLIC SAFETY AND WELFARE COMMITTEE**  
**Monday, September 14, 2020 AT 5:30 P.M.**  
**AGENDA**

Due to the COVID-19 pandemic, the Verona Public Safety and Welfare Committee will hold its meeting as a virtual meeting. The Public Safety and Welfare Committee will not meet at City Hall, 111 Lincoln Street. Members of the Public Safety and Welfare Committee and Staff will join the meeting by using Zoom Webinar, as described immediately below.

Members of the public can join the meeting using Zoom Webinar via a computer, tablet, or smartphone, or by calling into the meeting using phones, as described immediately below. Those requiring toll-free options are asked to contact City Hall for details prior to the meeting at [adam.sayre@ci.verona.wi.us](mailto:adam.sayre@ci.verona.wi.us) or 608-848-9941.

**Join the meeting via computer, tablet, or smart phone:**

<https://zoom.us/j/95778638529>

Webinar ID: 957 7863 8529

**Join the meeting via phone by dialing:**

312-626-6799

Webinar ID: 957 7863 8529

The online meeting agenda and all support materials can be found at <https://www.ci.verona.wi.us/>. In addition to the public, all Committee members and Staff will also be participating remotely. Anyone with questions prior to the meeting may contact the City at (608) 848-9941 or [adam.sayre@ci.verona.wi.us](mailto:adam.sayre@ci.verona.wi.us).

1. Call to order
2. Roll Call
3. Approval of Minutes from the August 12, 2020 Public Safety and Welfare Committee meeting
4. Discussion and Possible Action Re: A Change of Agent request from Casey's Marketing Company, d/b/a Casey's General Store #3586, 103 Prairie Oaks Drive, Verona, WI 53593
5. Adjournment

Heather Reekie, Chairperson

POSTED: Verona City Hall  
Verona Public Library  
Miller & Sons Market  
City Web Page at: [www.ci.verona.wi.us](http://www.ci.verona.wi.us)

IF YOU NEED AN INTERPRETER, MATERIALS IN ALTERNATIVE FORMATS OR OTHER ACCOMODATION TO ACCESS THE MEETING, PLEASE CONTACT THE CITY CLERK AT 608-845-6495 AT LEAST 48 HOURS PRECEDING THE MEETING. EVERY REASONABLE EFFORT WILL BE MADE TO ACCOMMODATE YOUR REQUEST.

**CITY OF VERONA  
PUBLIC SAFETY AND WELFARE COMMITTEE  
AUGUST 12, 2020  
VERONA CITY HALL  
MINUTES**

1. Call to order: Heather Reekie called the meeting to order at 5:30 p.m.
2. Roll Call: Heather Reekie and Katie Kohl and were present. Also present: Police Chief Bernie Coughlin, Sergeant Jesse Christensen, and City Clerk Ellen Clark. Evan Touchett was absent and excused.
3. Approval of Minutes: Motion by Reekie, seconded by Kohl, to approve the minutes from the July 27, 2020 Public Safety and Welfare Committee meeting. Motion carried 2-0.
4. Discussion and Possible Action Re: A temporary premises description amendment for Toot & Kate's, LLC, d/b/a Toot & Kate's Wine Bar, 109 S. Main Street, to include additional space on the front stoop area of the building and the sidewalk terrace.

Coughlin stated this is the same sort of request that was made by Toot & Kate's at the June 8, 2020 Public Safety and Welfare Committee meeting. The concern with this request is putting people next to passing traffic, and that the terrace and sidewalk will be blocked. A certificate of insurance and indemnification of the City could be considered as contingencies. Another option is putting an ordinance in place that would cover outdoor seating for bars and restaurants across the entire City.

Kohl stated there is no parking allowed along the street in the area where they are planning to set up terrace seating, and there is very little traffic in that area in the evenings when the business is open. She is concerned about them going out of business. She stated her understanding is that they would be using small tables with only two chairs, and would probably not block the sidewalk.

Coughlin stated small tables limited to two chairs may not block the sidewalk.

Reekie asked if approval of this request would add an additional table on the stoop in front of the stores, as well.

Coughlin replied that it would add an additional table on the stoop area.

Sayre stated if fencing is installed between the terrace and the street, Toot & Kate's will be installing it. He does not think there is enough room for fencing without moving the tables onto the sidewalk.

Coughlin stated the poles are mounted in the middle of the terrace. The fence would have to be mounted adjacent to the curb line without going over the curb. He assumes the fence would be metal, and approximately four feet tall, similar to what Race Day Events uses for their special events. A fence will not provide customers protection from cars hitting the fence.

Reekie asked whose liability it would be if someone fell into the street or were hit by a car.

Sayre replied if someone were hurt, their attorney would sue everyone possible, and the City would certainly be included in that.

Coughlin replied drivers move into the right turn lane early if the other lane is full, which brings them closer to the curb.

Coughlin stated we're trying to help businesses as much as we can, but this business has many limitations as to how much room they have to use outside. The stoop area, except for the one additional table requested in front of Goochi Poochi, has already been approved.

Reekie stated she is not comfortable with the terrace seating. There is not enough space for tables and chairs. She is in favor of adding additional tables on the stoop.

Kohl stated they are not allowed to have anyone inside the business.

Coughlin replied the certificate of insurance and indemnification of the City should be requirements of approval.

Sayre read language to be used in an agreement with owners to require liability insurance and indemnification of the City: "The operator and the property owner of an establishment that operates a temporary dining, sales, or display area located in the public right of way or on public lands under this Resolution shall hold the City harmless for any personal injury or property damage resulting from the existence or operation of, and the condition and maintenance of, the right-of-way upon which the temporary outdoor dining, sales, or display area is located, and shall furnish evidence of general liability insurance in the amount of one million dollars (\$1,000,000.00) per person and two million dollars (\$2,000,000.00) per occurrence with the City as additional named insured."

Coughlin stated he would also add a date for this request to expire, and suggested November 15th.

Sayre stated it would be in the City's best interest to add the liability insurance and indemnification of the City as contingencies for approval of the request.

Reekie stated she is more comfortable with this if the indemnification is included.

Reekie asked for a contingency that the applicant ensure the sidewalk will not be blocked by the tables and chairs at any time. Kohl agreed.

Motion by Reekie, seconded by Kohl, to recommend to Common Council to approve a temporary premises description amendment for Toot & Kate's, LLC, d/b/a Toot & Kate's Wine Bar, 109 S. Main Street, to include additional space on the front stoop area of the building and the sidewalk terrace, contingent upon the following:

1. Only the terrace area of the sidewalk will be used for seating
2. Liability insurance and indemnification of the City as recommended by the City Administrator and City Attorney will be in place
3. The premises description amendment will be effective until November 15, 2020

Motion carried 2-0.

5. Discussion and Possible Action Re: Ordinance No. 20-967 amending Section 10-1-27 of the Code of Ordinances of the City of Verona. Motion by Reekie, seconded by Kohl to postpone discussion on Ordinance No. 20-967 amending Section 10-1-27 of the Code of Ordinances of the City of Verona to a future meeting, as there is some consideration being given to extending the no parking area on Nine Mound Road.

Sayre stated a comment was received from a business owner on Nine Mound Road regarding extending the no parking area there. The City has to be conscious of the needs of other business owners in the area, as well. It may take some time to research this and formulate a recommendation to the Committee.

6. Adjournment: Motion by Kohl, seconded by Reeike, to adjourn at 5:56 p.m. Motion carried 2-0.

Ellen Clark, City Clerk

# Schedule for Successor of Agent

If there is a change in agent, each club, corporation, or limited liability company who holds a retail permit to sell fermented malt beverages and/or intoxicating liquor must appoint a successor agent pursuant to sec. 125.04(6), Wis. Stats. There is a \$10 change in agent processing fee due with this form. The following questions must be answered by the Agent. The appointment must be signed by an officer of the corporation/organization or one member of limited liability company. (Only one signature is required). The appointment must be approved by the licensing authority.

VERONA \_\_\_\_\_ Wisconsin JULY 13 \_\_\_\_\_ 20 20  
(Municipality) (Date)

1. Name of agent ANTHONY HAWKS

- |    | Yes                                 | No                                  |  |
|----|-------------------------------------|-------------------------------------|--|
| 2. | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Are you of legal drinking age?   |
| 3. | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Have you been a resident of Wisconsin for at least 90 continuous days prior to the date of appointment as agent? |
| 4. | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Have you ever been convicted of a federal law violation?   |
| 5. | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Have you ever been convicted of a state law violation?   |
| 6. | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Have you ever been convicted of a local ordinance violation?   |
| 7. | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Have you completed the required responsible beverage server program per sec. 125.04(5)(a)5, Wis. Stats.?         |

**UNDER PENALTY OF LAW,** I declare that all of the above information is true and correct to the best of my knowledge and belief.

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Anthony Hawks  
(Signature of Agent)  
538 Base St. Combined Coaks  
(Address)  
WI, 53113

## SUCCESSOR AGENT

The undersigned appoints ANTHONY HAWKS as agent in accordance with sec. 125.04(6), Wis. Stats.

Name of Permittee CASEY'S GENERAL STORE #3586

Date JULY 13 20 20

By Julia L. Jackowski  
(Signature of Officer / Member)  
JULIA L. JACKOWSKI, SECRETARY FOR CASEY'S RETAIL COMPANY

I hereby accept appointment as agent for CASEY'S GENERAL STORE #3586 and assume full responsibility of the conduct of the business relative to fermented malt beverages and intoxicating liquors.

Date JULY 13 20 20

Anthony Hawks  
(Signature of Agent)

THE AGENT APPOINTED ABOVE MUST BE APPROVED BY THE LICENSING AUTHORITY TO BE EFFECTIVE. (See sec. 125.04(6), Wis. Stats.)

Verona WI 08/19 20 20  
(Municipality) (Date)  
[Signature]  
(Signature of Official)  
Chief of Police  
(Title)

# Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name) <u>Hawks</u>		(first name) <u>Anthony</u>		(middle name) <u>Wayne</u>	
Home Address (street/route) <u>538 Bress St.</u>		Post Office	City <u>Combined Laks</u>	State <u>WI</u>	Zip Code <u>54113</u>
Home Phone Number <u>920-540-2529</u>		Age <u>36</u>	Date of Birth <u>3/13/84</u>	Place of Birth <u>Norton, KS</u>	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an **individual**.
- A member of a **partnership** which is making application for an alcohol beverage license.

Agent of Casey's Marketing Company db/a Casey's General Store # 3586  
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

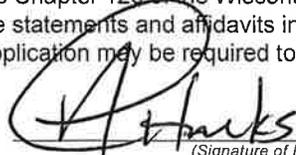
- How long have you continuously resided in Wisconsin prior to this date? 24 years
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality?  Yes  No  
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality?  Yes  No  
 If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit?  Yes  No  
 If yes, identify. \_\_\_\_\_  
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin?  Yes  No  
 If yes, identify. \_\_\_\_\_  
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers. TW, 37072

Employer's Name <u>Dollar General</u>	Employer's Address <u>100 Mission Ridge Gravelleville</u>	Employed From <u>07/2017</u>	To <u>07/2020</u>
Employer's Name <u>Harbor Freight Tools</u>	Employer's Address <u>26541 Aspara Rd. Colabaras</u>	Employed From <u>06/2009</u>	To <u>07/2017</u>

CA, 91302

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

  
(Signature of Named Individual)

Anthony W. HAWKES

W/M 03/13/84

NO CIB 08/12/20

A.C.:

1. Guilty DWI 02/06/06 03/06/06

# Wisconsin Responsible Beverage Seller/Server Training

*Anthony Hawks*  
**Anthony Hawks**

has met all training requirements and successfully completed the above course and/or exam.

Certification Number: SL110741

Date of Completion: 08/06/2020

*Kelly Bailey*

Authorized Signature