

**CITY OF VERONA**  
**MINUTES**  
**COMMON COUNCIL**  
**March 28, 2016**  
**Verona City Hall**

1. Mayor Hochkammer called the meeting to order at 7:04 p.m.
2. Pledge of Allegiance
3. Roll call: Alderpersons Luke Diaz, Liz Doyle, Jack Linder, Heather Reekie and Brad Stiner present. Alderpersons Mac McGilvray and Evan Touchett absent and excused. Aldermanic District 2 seat vacant. Also in attendance: Bill Burns, City Administrator; Jeff Montpas, City Engineer; and Ellen Clark, City Clerk.
4. Public Comment:  
None
5. Approval of Minutes from the March 14, 2016 Common Council Meeting:  
Motion by Reekie, seconded by Doyle, to approve the minutes of the March 14, 2016 Common Council meeting. Motion carried 5-0.
6. Mayor's Business:  
None
7. Administrator's Report:
  - A. Mr. Burns stated that he has given his resignation as City Administrator for the City of Verona, and has taken a position as Finance Director for the City of Middleton. His last day with the City of Verona will be April 25, 2016. Mr. Burns thanked everyone at the City of Verona with whom he's had the opportunity to work. Mayor Hochkammer thanked Mr. Burns for everything he has done for the city.
  - B. The Verona Area School District is holding a meeting on Monday, April 4, 2016 regarding community growth projections.
  - C. The Presidential Primary Election will be held on Tuesday, April 5, 2016. Polls will be open from 7:00 a.m. to 8:00 p.m. Polling places are city hall and the public library.
  - D. A Dane County Housing Summit will be held at the Alliant Energy Center on Monday, April 11, 2016, with the Dane County Cities and Villages Annual Meeting following at Rex's Innkeeper in Waunakee.
8. Engineer's Report:
  - A. Report on Northern Lights/N. Nine Mound Road construction; Church Street/S. Marietta Street/Grove Avenue reconstruction; USH 18/151/Epic Lane On-ramp; CTH PD Reconstruction; Community Park and Park Lane Parking Lot Construction; 2016 Street Rehabilitation Project; and Locust Drive Bridge
9. Committee Reports:
  - A. Finance Committee**
    - (1) Discussion and Action Re: Payment of Bills. Motion by Doyle, seconded by Linder, to pay the bills in the amount of \$243,666.16. Motion carried.
    - (2) Discussion and Action Re: Proposal from Public Administration Associates (PAA) for the City of Verona Administrator Recruitment Process. Mayor Hochkammer has received a proposal from Public Administration Associates (PAA) to conduct a

recruitment process for the City Administrator position, for a cost of \$7,500 plus expenses. Motion by Doyle, seconded by Linder, to approve a proposal from Public Administration Associates (PAA) to conduct a recruitment process for the City Administrator position, for a cost of \$7,500 plus expenses, and that the Personnel Committee work with the Mayor to expedite the process. Motion Carried 5-0.

10. New Business:

- A. Discussion and Action Re: Process for Filling the City Council Vacancy. The council seat for District 2, formerly held by Dale Yurs, is vacant. An appointment can be made for the vacant seat, or a special election can be held in November, 2016. In either case the seat will be up for consideration of election in April, 2017. Mayor Hochkammer stated it is important that the District 2 seat not remain open for an extended period of time, and asked any interested parties to contact him with a letter of interest. Motion by Linder, seconded by Doyle, to approve the Mayor, Council President and the other District 2 Alderperson to interview candidates for the vacant Alderperson seat, and make a recommendation to the Common Council. Motion carried 5-0.
- B. Discussion and Possible Action Re: Approval of Operator Licenses. Motion by Reekie,

11. Announcements:

- A. The annual organizational meeting will be held on April 19, 2016 at 7:00 p.m.

12. Adjournment:

Motion by Linder, seconded by Reekie, to adjourn at 7:24 p.m. Motion carried 5-0.

Ellen Clark  
City Clerk