

CITY OF VERONA
MINUTES
COMMON COUNCIL
April 25, 2016
Verona City Hall

1. Council President Liz Doyle called the meeting to order at 7:04 p.m.
2. Pledge of Allegiance
3. Roll call: Alderpersons Luke Diaz, Jack Linder, Mac McGilvray, Heather Reekie, Brad Stiner and Evan Touchett present. Also in attendance: City Administrator Bill Burns, Finance Director Cindy Engelke, City Engineer Jeff Montpas, Ehlers & Associates Representative Todd Taves, Fire Chief Joe Giver, and City Clerk Ellen Clark.
4. Public Comment:
None
5. Approval of Minutes from the April 11, 2016 and April 19, 2016 Common Council Meetings: Alder Reekie requested spelling correction of Pat Lytle's name in Item 5.C. of the April 19, 2016 minutes. Motion by McGilvray, seconded by Reekie, to approve the minutes of the April 11, 2016 and April 19, 2016 Common Council meetings, with corrections. Motion carried 6-0.
6. Mayor's Business:
Council President Doyle read an Arbor Day Proclamation proclaiming Friday, April 29, 2016 as Arbor Day in the City of Verona. Alder Stiner announced that there will be an Arbor Day presentation at 12 noon at the Senior Center this Friday, April 29, 2016. Doyle thanked City Administrator Burns for his time and work with the city, and wished him well in his new endeavor with the City of Middleton.
7. Administrator's Report:
 - A. Administrator Burns reminded the Council of special meetings coming up related to the Public Works Director and City Administrator recruitment processes.
 - B. Planning and Development Director Sayre is coordinating with the CDA to tour other communities to learn what they are doing in terms of economic development processes.
 - C. Boundary agreement update.
 - D. Fire station project update.
8. Engineer's Report
 - A. Report on Northern Lights/N. Nine Mound Road construction; Church Street/S. Marietta Street/Grove Avenue reconstruction; USH 18/151/Epic Lane On-ramp; CTH PD Reconstruction; Community Park and Park Lane Parking Lot Construction; 2016 Street Rehabilitation Project; and Locust Drive Bridge, which is being prepped for the bridge deck.
9. Committee Reports:
 - A. Finance Committee**
 - (1) Discussion and Possible Action Re: Payment of Bills. Motion by McGilvray, seconded by Linder, to pay the bills in the amount of \$413,215.01. Motion carried 6-0.
 - (2) Discussion and Possible Action Re: Ehlers Summary and Recommendation Regarding

Closure of Tax Incremental District No. 7. Todd Taves, of Ehlers & Associates, provided an explanation of the impacts of closing the TIF at this time. The district is now in a position where it has accumulated sufficient cash to retire all current and expected cost obligations. With the closure of this TIF, the city will receive a one-time payment of an estimated \$6 million. Additional levy authority of approximately \$1 million will also be created. At the same time, the property tax rate will decrease. Administrator Burns listed possible considerations for use of increased levy limit funds: payment of administrative costs linked to the TIF; elimination of budgeted use of fund balance; an increase in cash funding of milling and overlay of streets, which offsets the need for future borrowing for that purpose; additional funding for replacement funds, which could offset the need for future borrowing for capital replacements; and funding the city's share of the potential increase in the Fitch-Rona EMS operating budget, in the event that an additional ambulance crew is added. Motion by McGilvray, seconded by Linder, to direct staff to work with Ehlers to prepare a TID closure resolution for action by the Common Council. Motion carried 6-0.

B. Public Works/Sewer & Water Committee

- (1) Discussion and Action Re: Resolution No. R-16-013 Approving a Relocation Order and Determination of Necessity for Northern Lights Road/County Highway PD Intersection Project. This resolution acts as the city's relocation order for this road project, and confirms that the project is necessary and for a public purpose. Motion by Touchett, seconded by McGilvray , to approve Resolution No. R-16-013 Approving a Relocation Order and Determination of Necessity for Northern Lights Road/County Highway PD Intersection Project. Motion carried 6-0.
- (2) Discussion and Possible Action Re: Consulting Services Agreement for North Nine Mound Road – Northern Lights Water Main Extension to CTH PD. This agreement is for design services to extend the water main from the existing termination point of the North Nine Mound Reconstruction project to the north side of CTH PD to provide water service for future development to the north side of CTH PD. Motion by Touchett, seconded by McGilvray , to approve the Consulting Services Agreement for North Nine Mound Road – Northern Lights Water Main Extension to CTH PD. Motion carried 6-0.
- (3) Discussion and Possible Action Re: Consulting Services Agreement for Design Services of a New Traffic Signal at the Intersection of Whalen Road and Old CTH PB. This agreement is for the design of a new traffic signal, minor intersection improvements, and traffic signal timing at the intersection of Old PB and Whalen Road. Motion by Touchett, seconded by Diaz , to approve the Consulting Services Agreement for Design Services of a New Traffic Signal at the Intersection of Whalen Road and Old CTH PB. Motion carried 6-0.
- (4) Discussion and Possible Action Re: Consulting Services Agreement for West Verona Avenue – USH 18-151 On-ramp Improvements CRS. This agreement is for construction related services for the USH 18/151 on-ramp improvements. Motion by Touchett, seconded by McGilvray, to approve the Consulting Services Agreement for West Verona Avenue – USH 18-151 On-ramp Improvements CRS. Motion

carried 6-0.

- (5) Discussion and Possible Action Re: Consulting Services Agreement for Wastewater Master Plan Update. This agreement is for the performance and furnishing of hydraulic modeling services to build a city-wide model for the purpose of updating the City of Verona Wastewater Master Plan. Motion by Touchett, seconded by McGilvray , to approve the Consulting Services Agreement for Wastewater Master Plan Update. Motion carried 6-0.

10. New Business

- A. Discussion and Possible Action Re: Approval of Operator Licenses.

There were no operator license applications for presentation.

11. Announcements:

Alder Stiner announced that garage sale weekend is the weekend of May 7th , 2016. The Police Department wants to remind garage sale people to keep signs off the terraces in the city. Stiner also wished a happy birthday to Warren Webster, who is 101 years old today. Alders Linder and Reekie thanked Administrator Burns for his service to the city.

12. Adjournment:

Motion by McGilvray, seconded by Touchett, to adjourn at 7:50 p.m. Motion carried 6-0.

Ellen Clark
City Clerk