

**CITY OF VERONA**  
**MINUTES**  
**COMMON COUNCIL**  
**October 10, 2016**  
**Verona City Hall**

1. Mayor Hochkammer called the meeting to order at 7:03 p.m.
2. Pledge of Allegiance
3. Roll call: Alderpersons Luke Diaz, Elizabeth Doyle, Jack Linder, Mac McGilvray, Heather Reekie, Scott Stewart, Brad Stiner and Evan Touchett present. Also in attendance: City Administrator Jeff Mikorski, Police Chief Bernie Coughlin, City Attorney Bryan Kleinmaier, Public Works Director Theran Jacobson, City Engineer Jeff Montpas, and City Clerk Ellen Clark.
4. Public Comment:  
None
5. Approval of Minutes from the September 26, 2016 Common Council Meeting:  
Motion by McGilvray, seconded by Reekie, to approve the minutes of the September 26, 2016 Common Council meeting. Motion carried 8-0.
6. Mayor's Business:
  - A. Mayor Hochkammer announced that the official Trick or Treat hours for the City of Verona will be 5:00 p.m. – 8:00 p.m. on Monday, October 31<sup>st</sup>.
  - B. Police Recognition Ceremony  
Chief Coughlin introduced Officers Trevor Runkle, Matthew Schultz, and Phillip Sallis, and gave a brief background on each. The officers were then sworn in as City of Verona Police Officers by City Clerk Ellen Clark. Mayor Hochkammer welcomed the officers and offered them the full support of the City Council.
7. Administrator's Report:
  - The city closed on the Matt's House property this week, selling the property to Tony Rost. Historic renovations on the property will start immediately.
8. Engineer's Report:
  - Downtown Street Reconstruction Phase I – Church Avenue, S. Marietta Street and Grove Street:  
Paving is estimated to take place October 27<sup>th</sup> and 28<sup>th</sup>, barring weather delays.
  - Downtown Streetscape Phase I:  
Construction is moving along well.
9. Committee Reports:
  - A. Finance Committee**
    - (1) Discussion and Possible Action Re: Payment of Bills. Motion by McGilvray, seconded by Doyle, to pay the bills in the amount of \$360,509.26. Motion carried 8-0.
  - B. Public Safety and Welfare Committee**
    - (1) Discussion and Possible Action Re: A Temporary Class "B"/"Class B" Retailer's License Application from Verona Area Chamber of Commerce for the Verona Wine and Dine event at Holiday Inn Express, 515 West Verona Ave., on October 27, 2016. Motion by Stewart, seconded by Reekie, to approve a Temporary

Class "B"/"Class B" Retailer's License application from Verona Area Chamber of Commerce for the Verona Wine and Dine event on October 27, 2016. The Verona Wine and Dine event to benefit the Badger Prairie Needs Network Food Pantry will take place at 5:30 p.m. on October 27, 2016. The Public Safety and Welfare Committee has recommended that the Council approve this application. Motion carried 8-0.

**C. Public Works/Sewer and Water Committee**

- (1) Discussion and Possible Action Re: A Professional Services Agreement with Ayres Associates for Design of a Refuge Island at Military Ridge Bike Crossing. Motion by Touchett to approve a Professional Services Agreement with Ayres Associates for design of a refuge island at Military Ridge bike crossing as part of the Old PB Bridges Reconstruction Project with WisDOT. The City of Verona and Town of Verona are in a joint project with WisDOT for the replacement of the old PB bridges near the Military Ridge Bike Trail (MRBT). The town currently owns the bridge just south of the MRBT. Wisconsin Dept. of Natural Resources (WDNR) requested that the designers place a refuge island at the MRBT crossing to provide a median landing for the MRBT crossing. This requires the bridge and lane approaches to be widened. The city's additional cost for the project will not be shared by WisDOT or the Town of Verona, even though they made the original request. By approving this Professional Services Agreement tonight, the city is also approving a future capital cost of \$100,000 - \$125,000. At their October 10, 2016 meeting, the Public Works/Sewer and Water Committee voted unanimously not to recommend this agreement to the Common Council. There is no second for this motion. The motion dies. Diaz emphasized that he is not in support of the refuge island because he is not convinced it will improve the crossing. Director of Public Works Jacobson stated that, even without the refuge island, there will be many improvements coming to that area with the new bridge. The project will improve visibility for bikes and pedestrians. In addition, placing a refuge island there would create a stop condition, which would be problematic for traffic flow in that area.
- (2) Discussion and Possible Action Re: Change Order No. 1 for the Downtown Streets Reconstruction Project. Motion by Touchett, seconded by McGilvray, to approve Change Order No. 1 for the Downtown Street Reconstruction Project. The contractor is requesting a one-time extension to extend the substantial completion date of this project from October 17, 2016 to October 28, 2016. Several rain events have postponed work on this project. No monetary changes are requested as part of this contract. Motion carried 8-0.
- (3) Discussion and Possible Action Re: Change Order No. 2 for the Locust Drive Bridge Widening. Motion by Touchett, seconded by McGilvray to approve Change Order No. 2 for the Locust Drive bridge widening. Change Order No. 2 is to close out the contract and approve final payment for the Locust Bridge project. The contract was completed \$34,476.41 under the awarded amount. Motion carried 8-0.

- (4) Discussion and Possible Action Re: An Agreement with the Nandi-Lone Family to Purchase Lands for CTH PD/Northern Lights Transportation Improvement Project. Motion by Touchett, seconded by McGilvray, to approve the agreement with the Nandi-Lone family to purchase lands for the CTH PD/Northern Lights Transportation Improvement project. The city is acquiring .078 acres of fee right of way and .033 acres of temporary limited easement for construction grading. The agreement value is \$14,560. Motion carried 8-0.

Alder Touchett requested unanimous consent of the Common Council to make the motions to convene in closed session for items 9-C-5, 9-C-6, and 10-A consecutively at this time. There were no objections.

- (5) Discussion and Possible Action Re: An Agreement with Wingra Real Estate, LLC to Purchase Lands for CTH PD/Northern Lights Transportation Improvement Project. Motion by Touchett, seconded by McGilvray, to go into closed session as authorized by Section 19.85(1)(e) of the Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. The Common Council may reconvene in open session and discuss and take action on the subject matter discussed in the closed session. On roll call: Alderpersons Reekie, Stewart, Stine, Touchett, Diaz, Doyle, Linder and McGilvray – Aye. Motion carried 8-0. The Council convened in closed session for this item at 7:32 p.m.
- (6) Discussion and Possible Action Re: An Agreement with Pan Capital, LLC to Purchase Lands for CTH PD/Northern Lights Transportation Improvement Project. Motion by Touchett, seconded by Linder, to go into closed session as authorized by Section 19.85(1)(e) of the Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. The Common Council may reconvene in open session and discuss and take action on the subject matter discussed in the closed session. On roll call: Alderpersons Stewart, Stiner, Touchett, Diaz, Doyle, Linder, McGilvray and Reekie – Aye. Motion carried 8-0. The Council convened in closed session for this item at 7:33 p.m.

10. New Business

- A. Discussion and Possible Action Re: Potential Development and Use of Public Funds in the Verona Technology Park. Motion by Touchett, seconded by Linder, to go into closed session as authorized by Section 19.85(1)(e) of the Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. The Common Council may reconvene in open session and discuss and take action on the subject matter discussed in the closed session. On roll call: Alderpersons Stiner, Touchett, Linder, McGilvray and Stewart – Aye;

Alderspersons Diaz, Doyle and Reekie - Nay. Motion carried 5-3. The Council convened in closed session for this item at 7:33 p.m.

### **CLOSED SESSION**

Motion by Touchett, seconded by Diaz, to reconvene in open session for items 9-C-4, 9-C-5 and 10-A. Motion carried 8-0. The Council reconvened in open session at 8:29 p.m.

#### Item 9-C-5.

Motion by Touchett, seconded by Diaz, to approve an agreement with Wingra Real Estate to purchase lands for the CTH PD/Northern Lights Transportation Improvement Project. Motion carried 8-0.

#### Item 9-C-6.

Motion by Touchett, seconded by McGilvray, to approve an agreement with Pan Capital, LLC to purchase lands for the CTH PD/Northern Lights Transportation Improvement Project subject to final approval of the Public Works Director and City Attorney, which approval caps the cost of the trees at \$33,000. Motion carried 8-0.

#### Item 10-A.

There was no motion on this item.

B. Discussion and Possible Action Re: Approval of Operator Licenses. Motion by Reekie, seconded by Stewart, to approve operator license applications for Christine Dahlk for Kwik Trip #456; Katilin Nedza for Mr. Brew's Taphouse; Hayley Lowmaster for Vincenzo Citgo; and Tricia Raab for Montes. Motion carried 8-0.

#### 11. Announcements:

City Clerk Clark updated the Council on the absentee voting event at the library on Saturday, October 8<sup>th</sup>. Eighty-five people voted during the event, which was staffed by Deputy Clerk Holly Licht, and Election Inspectors Cindy Martin and Jay Huemmer. Thanks to them for their help.

#### 12. Adjournment:

Motion by Touchett , seconded by Doyle , to adjourn at 8:34 p.m. Motion carried 8-0.

Ellen Clark  
City Clerk